



FINANCIAL ASSISTANCE APPLICATION GUIDELINES

As a non-profit organization, Community Music School is committed to making its programs of music instruction affordable to all. Due to the generosity of many individuals and through the fundraising efforts of the CMS students, faculty, and staff at the annual student Performathon, Community Music School is able to offer financial assistance to students with limited financial means. The following guidelines apply to all applicants.

1. Financial Assistance is available for minor students up to grade 12 and can only be applied to one area of study.
2. Parents/Guardians of students requesting financial assistance are required to complete the attached **Financial Assistance Application**. Assistance is awarded on the basis of need. Therefore, **all applications must be accompanied by a copy of pages 1 and 2 of the parent/guardian's most recent IRS 1040 Tax Return**.
3. Assistance is awarded for the full year (or the remainder thereof) and is distributed equally over the year as a tuition credit. The maximum amount awarded for any student is 50% of the total tuition.
4. Students must remain in good standing with their musical studies (adequate progress, attendance, commitment). Students on academic probation are not eligible to apply. Likewise, financial assistance will be revoked for any student placed on academic probation.
5. Students receiving Financial Assistance are encouraged to enroll in the Music Certificate program and are expected to meet the requirements of this program. The additional costs associated with this program will be included in the financial assistance award.
6. A new application and IRS 1040 must be submitted each year that aid will be needed. All information is kept in strict confidence.
7. Students receiving financial assistance are expected to participate to their fullest ability in the annual student Performathon. Funds raised through the Performathon support the financial assistance fund at CMS.
8. Parents/Guardians of students receiving financial assistance may be asked to volunteer during the year to provide added office support, event and fundraising assistance.
9. Community Music School does not discriminate on the basis of race, religion, ethnicity, nationality, gender, or age in the administration of financial assistance.

"I would teach the children physics and philosophy and music – and of these, music is the most important, for the key to learning lies in the patterns of the arts." ***Plato***

FINANCIAL ASSISTANCE APPLICATION

STUDENT INFORMATION:

Continuing Student New Student

Student Name: _____ D.O.B: ____/____/____

Mailing Address: _____

Ethnicity: (Optional, but helps us know our student demographics) Caucasian African American Asian American Hispanic Other

PARENT OR GUARDIAN INFORMATION:

Father's Name: _____ email: _____

Address: (if different from student) _____

Phone: _____ Email (if different from above): _____

Employer: _____ Occupation: _____ Annual income: \$ _____

Mother's Name: _____ email: _____

Address: (if different from student) _____

Phone: _____ Email (if different from above): _____

Employer: _____ Occupation: _____ Annual income: \$ _____

LESSON/CLASS SELECTION: Please list the lesson/class(es) for which you are seeking financial assistance.

Private instruction for: _____ Teacher Request: _____

Group class: _____

EVIDENCE OF NEED:

Community Music School has a limited amount of funding to help offset the cost of instruction for minor students who are age 18 and younger. With this in mind, please indicate the maximum dollar amount you can afford to pay for your child to attend lessons/classes at CMS. \$ _____

Does student qualify for the free or reduced lunch program at their school? YES NO

Please provide additional information regarding your financial hardship:

_____ I have read the attached guidelines and agree to the requirements associated with acceptance of financial assistance.

Signature of Father/Guardian

and/or

Signature of Mother/Guardian

Date Received: ____/____/____ _____ Accepted Amount offered \$ _____
 _____ Declined Reason: _____